

## Agency-specific Content for the Notice of Funding Opportunity

### A. Program Description

The Illinois State Police Office of the Statewide 9-1-1 Administrator (hereafter “Administrator”) seeks Grant Proposals as defined in 50 ILCS/750 15.4b and IL 83 ADC Part 1327 from entities who are subject to consolidation under 50 ILCS/750 15.4a of the Act to offset non-recurring costs associated with the consolidation of 9-1-1 systems. Applicants must submit proposals in compliance with the Act and the administrative rules adopted thereunder.

The Administrator’s goals in administering this program are to:

*Defray costs associated with 9-1-1 system consolidation of systems while increasing the availability and efficiency of E9-1-1 service coverage throughout Illinois.*

Grants will be funded, in whole or in part, with funds appropriated to the Illinois State Police (ISP) under the Act from the Statewide 9-1-1 Fund. The Administrator, with the advice and recommendation, of the Statewide 9-1-1 Advisory Board shall administer the program and award grants based on criteria that include but are not limited to:

1. Reducing the number of transfers of a 9-1-1 call; (10%)
2. Reducing the infrastructure required to adequately provide 9-1-1 network services; (10%)
3. Promoting cost savings from resource sharing among 9-1-1 systems; (15%)
4. Facilitating interoperability and resiliency for the receipt of 9-1-1 calls; (10%)
5. Reducing the number of 9-1-1 systems or reducing the number of Public Safety Answering Points (PSAPs) within a 9-1-1 system; (25%)
6. Cost savings resulting from 9-1-1 system consolidation; (15%) and
7. Expanding E9-1-1 service coverage as a result of 9-1-1 system consolidation including to areas without E9-1-1 service. (15%)

The primary purpose of this initiative is to: 1) assist and encourage consolidations of Emergency Telephone System Boards (ETSBs) and PSAPs; 2) ensure E9-1-1 coverage is expanded throughout the State; and 3) create more efficient and cost effective systems throughout the State. The anticipated benefit of this initiative is statewide E9-1-1 coverage that reduces the number of transfers of 9-1-1 calls, reduces the amount of infrastructure required statewide, promotes cost savings from resource sharing; facilitates interoperability and resiliency for the receipt of 9-1-1 calls, reduces the number of PSAP’s statewide, and promotes long term cost savings.

Priority shall be given first to counties not providing 9-1-1 service as of January 1, 2016, and next to other entities consolidating as required under Section 15.4a of this Act. Funds awarded through this grant shall only be used to offset non-recurring costs associated with the consolidation of 9-1-1 systems and shall not be used for ongoing operational costs associated with the consolidated system. Funds will not be awarded for the following; Personnel, Fringe Benefits, Travel, Supplies, Occupancy, Research and Development and Direct Administrative Costs. Consolidation Grant funds can be used in conjunction with other funding as necessary to

complete projects, but tracking and reporting must remain separate and kept in compliance with the requirements of the Act.

9-1-1 systems outside of a municipality with a population in excess of 500,000 and counties not providing 9-1-1 service as of January 1, 2016, shall be eligible to apply.

**B. Project Monitoring**

The Illinois State Police will require the successful Applicant to submit to monitoring of the Project. The Applicant will be required to prepare a detailed budget indicating expenses for commodities, equipment and materials, as well as to submit monthly progress reports. Details regarding the budget and monthly progress reports will be outlined in the grant agreement.

**C. Funding Information**

This award is utilizing state funds. Each fiscal year the Illinois State Police Office of the 9-1-1 Administrator allocates funding as defined in 50 ILCS 750/30(b)(2)(D).

The total amount of funding that the Administrator expects to award is \$12,500,000.

The start date and period of performance for new awards will be July 1, 2017-June 30, 2018.

The applicant is required to submit a project narrative that describes how the award will be executed. The project plan should include necessary detail identifying how your consolidation plan will meet the criteria listed in the Program description section to enable the ISP Office of the 9-1-1- Administrator to manage the grant agreement activity against planned project performance.

**D. Eligibility Information**

1. Eligible Applicants: Applicants that are eligible for 9-1-1 Consolidation Grants are 9-1-1 systems outside of a municipality with a population in excess of 500,000 and counties not providing 9-1-1 service as of January 1, 2016.

The agency must comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

2. Cost Sharing or Matching.  
Cost sharing will not be considered in the evaluation.
3. Indirect Costs are allowed.
4. The submitting organization may only submit one application under the announcement.

An applicant's failure to meet an eligibility criterion by the time of an application deadline will result in the State awarding agency returning the application without review or, even though an application may be reviewed, will preclude the Administrator from making a State award.

#### **E. Application and Submission Information**

The complete application package consists of supplemental documents listed below and 2 uniform templates:

1. Uniform Application for State Grant Assistance (fillable pdf)

<http://www.illinois.gov/sites/GATA/Documents/Resource%20Library/Uniform%20Application%20for%20State%20Grant%20Assistance.pdf> 2. Uniform Budget Template (use Internet Explorer if having problems opening this template)

<http://www.illinois.gov/sites/GATA/Documents/Resource%20Library/GOMBGATU-3002.pdf>  
Budget Instructions for applicant's assistance

<http://www.illinois.gov/sites/GATA/Documents/Resource%20Library/Uniform%20Budget%20Template%20Instructions.pdf> 1. All application materials are provided through this announcement and are posted on the Department's website.

2. Content and Form of Application Submission. The following forms are required content of the application:

Uniform Application for State Grant Assistance (fillable pdf –

<https://www.illinois.gov/sites/GATA/Documents/Resource%20Library/Uniform%20Application%20for%20State%20Grant%20Assistance.pdf>

Agency Specific Application for State Grant Assistance (Word version available upon request from [911\\_administrator@isp.state.il.us](mailto:911_administrator@isp.state.il.us))

Project Narrative (included in Agency Specific Application)

Uniform Budget Template (use Internet Explorer if there are problems opening this template)

<http://www.illinois.gov/sites/GATA/Documents/Resource%20Library/GOMBGATU-3002.pdf>

Uniform Budget Template (Excel version available upon request from

[911\\_administrator@isp.state.il.us](mailto:911_administrator@isp.state.il.us))

Budget Instructions for applicant's assistance

<https://www.illinois.gov/sites/GATA/Documents/Resource%20Library/Uniform%20Budget%20Template%20Instructions.pdf>

Indirect Cost Rate FAQ's

<https://www.illinois.gov/sites/GATA/Documents/Resource%20Library/Indirect%20Cost%20Rate%20Questions.pdf>

All copies of the application must bear original signatures.

An entity may apply for a grant but will not be eligible for a grant award until the entity has prequalified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, [www.grants.illinois.gov](http://www.grants.illinois.gov). During pre-qualification, Dun and Bradstreet verifications are performed including a check of Debarred and Suspended status and good standing with the Secretary of State. The pre-qualification process also includes a financial and administrative risk assessment utilizing an Internal Controls Questionnaire. If applicable, the entity will be notified that it is ineligible for award as a result of the Dun and Bradstreet verification. The entity will be informed of corrective action needed to become eligible for a grant award.

3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM). This paragraph must state clearly that each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration:

<https://governmentcontractregistration.com/sam-registration.asp>

(ii) provide a valid DUNS number in its application; and

(iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. It also must state that the State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

4. Submission Dates and Times.

A signed original of the Applicant's Grant Application shall be submitted in a sealed envelope along with an attached file in Microsoft Word emailed to [911.Administrator@isp.state.illinois.gov](mailto:911.Administrator@isp.state.illinois.gov). A fax copy of the application will not be accepted. Please note that the Applicant must submit both the hard copy AND the electronic version of the Grant Application.

THE OUTSIDE ENVELOPE FOR DELVIERY TO THE ADMINISTRATOR MUST BE ADDRESSED AS FOLLOWS:

Illinois State Police  
Office of the Statewide 9-1-1 Administrator  
801 South 7<sup>th</sup> Street  
Springfield, IL 62703

All grant applications must be received by the Administrator as shown below:

Due Date and Time: February 28, 2017 at 1:00 PM

Opening will be on the Due Date at 2:00 PM

Please note that the conditions for submission of Grant Applications, including the deadline, may not be waived or extended regardless of weather conditions or other circumstances that may delay delivery of the Applicant's Application. Please allow sufficient time for delivery.

5. Intergovernmental Review. Not applicable.

6. Funding Restrictions. Not applicable.

7. Other Submission Requirements. Not applicable.

**F. Application Review Information**

1. Criteria. The Office of the 9-1-1 Administrator will be using the following criteria to evaluate applications:

1. Reducing the number of transfers of a 9-1-1 call;
2. Reducing the infrastructure required to adequately provide 9-1-1 network services;
3. Promoting cost savings from resource sharing among 9-1-1 systems;
4. Facilitating interoperability and resiliency for the receipt of 9-1-1 calls;
5. Reducing the number of 9-1-1 systems or reducing the number of Public Safety Answering Points (PSAPs) within a 9-1-1 system;
6. Cost savings resulting from 9-1-1 system consolidation; and
7. Expanding E9-1-1 service coverage as a result of 9-1-1 system consolidation including to areas without E9-1-1 service.

2. Review and Selection Process. The applications are reviewed by the Statewide 9-1-1 Administrator (Department of the Illinois State Police)

3. Anticipated Announcement and State Award Dates. Anticipated date for Announcement of Successful Applicants: no later than May 1, 2017. State Award Date: no later than June 30, 2017.

**G. Award Administration Information**

1. State Award Notices. The successful applicant can expect to receive a Notice of State Award and Grant Agreement to execute following selection.

2. Administrative and National Policy Requirements. A Notice of State Award (NOSA) will be distributed by the awarding agency prior to issuance of a grant agreement. The NOSA will specify the terms and conditions of the award.

3. Reporting. The grant recipient is required to submit a monthly progress report to the Statewide 9-1-1 Administrator.

**H. State Awarding Agency Contact**

Questions regarding the application process are directed to:

Cindy Barbera-Brelle  
Statewide 9-1-1 Administrator  
801 South 7<sup>th</sup> Street  
Springfield, IL 62703  
Phone: 312.782.3200  
Email: [cindy\\_barbera-brelle@isp.state.il.us](mailto:cindy_barbera-brelle@isp.state.il.us)